


## REQUEST FOR BOARD ACTION

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**To:** ESD Board of Education  
**From:** ESD Finance Director, Ron Patera   
**Date:** April 18, 2022  
**Business Date:** April 25, 2022  
**Subject:** Disposition of District Property

### **RECOMMENDATION:**

To declare the attached list of books, VHS tapes and a few other outdated miscellaneous pieces of equipment as obsolete and allow them to be freely distributed to staff, students or donated.

### **BACKGROUND AND FINDINGS:**

Pursuant to District Policy DN, the Board of Education for the Elizabeth School District has the authority to dispose of any District property not needed in the foreseeable future. The items referenced above are being recommended for distribution to students, staff or donated because they are no longer usable due to age, condition, and poor circulation.

### **FISCAL IMPACT:**

There will not be a fiscal impact.

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